

Instructor final exam evaluation grid

Master :
date :
Instructor :
place :

School inspection

Instructor's experience, years flying, years instructing, number of students

School status according to local laws

Instructor has valid insurance if available, and is an active APPI member

 Waver signed by students, **students registered in APPI system**
Gear check : quality of gliders, harnesses, radios, rescue, helmet... maintenance documented

Site check : flying site, ground handling place, etc. any safety issue ?

Staff check : ressource available coherent with working site

Theoretical course

Topic adapted to objective of the day and connected with practice that will follow

Knowledge about topic

Quality of explanations, drawings

Group attention management, time management

Practical course preparation

Has used the APPI session tool since the workshop ? If weather could be an issue, has prepared another session in case weather is not suitable ?

Proper use of APPI pedagogic session tool, credible time management

Takes in consideration student competences ? Plan to use active pedagogy as much as possible ?

Coherence and quality of pedagogical progression (objective, sub objectives choice)

Safety in the choice of exercises and exercises sequence

Identification of the risk of each exercise, good safety instruction to avoid identified risk, good identification of reaction if identified risk happens

Practical course on the field

Assesment of student stress level and means to lower it

Briefing : objectives, sub objectives and evaluation keys clearly explained to students. Safety instructions// feedback

Exercises : safety management, attention, anticipation, good reaction

Communication (clear, calm, feedback, reformulate..)

Ability to make student progress, to adapt exercises/pedagogy to student/terrain/conditions.

Debriefing : pertinence, gives axis of progression at short, mid and long term

Attitude, group attention management, time management

Global safety management (exercises evolution, pertinent decision according to weather conditions, students mental state...)

Guiding
<i>take off</i>
Briefing about exercise . Last words : important safety instructions // feedback
7+ safety points check
Position on take off
Radio procedure with guiding instructor
Focus on student trajectory until : terrain cleared + landing instructor clearance
Ability to react in unexpected situation, pertinence of instruction
<i>in flight</i>
Quality of guiding, understandable, precise, anticipation, voice tone
Own stress management
<i>landing</i>
Position on landing zone, quality of guiding, accuracy of landing
Student management after landing
<i>general</i>
Safety management (safe guiding, pertinent decision according to weather conditions, students mental state...)

optional	

Tandem instructor check
Awareness of APPI tandem requirements, procedures, evaluation documents, rules
Demonstrative and solid for APPI tandem safety procedures

APPI system
Has already registered/certified students ? Proof of exams given (theory, practice)
Able to register, certify, modify student in APPI system
Able to give exam using APPI tool, contract insurance, report accident
Able to order/print certification card, to find documentation (validation forms, manual...)
Knowledge of APPI educational system requirements, validation rules

	number of students validated in APPI :

Documents
At least NC tandem validated (featuring first aid certif, advanced siv, glider trim control, written tandem procedure)
Theoretical exam validated (at least 4/5 average on 6 open questions)
APPI system exam 60 questions
Would you like to have this instructor work with you ?
